SUMMER 2016; JOB OPPORTUNITY

INTERNSHIP - (PAID)

TITLE: RESIDENT ADVISOR

LOCATION: Upward Bound Projects

AVAILABLE: Program tentative dates June 12 through July 22, 2016; some evening and/or weekend classes during the spring 2016 semester & a mandatory training retreat June 1 through June 3, 2016; additional mandatory training June 8-10, 2016.

INTERNSHIP DESCRIPTION/DUTIES: Under the supervision of the Head Resident Advisor, Resident Advisors will directly supervise 12-16 high school participants and assist in the supervision of all 220-240 participants. Resident Advisors live in the residence hall for the duration of the 6-week program and are responsible for the following:

• Submit written weekly evaluations on participants;
• Work cooperatively in planning and implementation of activities together with Head Resident Advisor and all other Resident Advisors;
• Supervise participants to assure their safety and well being;
• Aid in academic classes and tutor in residence hall;
• Monitor and evaluate participants’ academic and social progress;
• Maintain discipline and harmonious relations in the residence hall;
• Motivate participants toward higher education;
• Organize social, cultural, and recreational activities;
• Be on-call 24 hours a day, 5 days per week.

QUALIFICATIONS: OPEN TO ALL MAJORS. Must have successfully completed at least 2-3 years of college; experience supervising high school adolescents is highly desirable, especially in a residential setting; ability to communicate effectively; preference given to persons pursuing careers in education or related fields and to those with academic strengths in the following areas: math, science, science research experience, Japanese or Spanish. Applicants must possess a minimum cumulative 2.5 GPA. Upward Bound alumni are guaranteed an interview.

REQUIREMENTS: All Resident Advisors must be current CSU, Chico students (if hired, RA's must enroll in internship classes for spring 2016). Unofficial transcripts are required with your application. Applicants must possess a valid California Driver License. Paid internship is contingent on clearance of a background check (fingerprinting) with the U.S. Department of Justice. Interested individuals should contact the Upward Bound Office, Student Services Center 392, CSU, Chico, Chico, CA 95929-0712.

STIPEND: $2,200 stipend, room/board, and internship units.

DEADLINE: Open until filled.